



Caulfield
JUNIOR COLLEGE

École franco-australienne
de Melbourne



NEW ENROLMENTS

Dear Parents / Guardians,

Thank you for your interest in enrolling your child/children into Caulfield Junior College. Caulfield Junior College looks forward to sharing and exploring your child's educational journey.

As the Department of Education and Training requires all student enrolments to be accompanied by the following information, please ensure that you forward these items to the school along with the completed enrolment forms. Your child's enrolment cannot be completed until the associated documentation is received.

- Proof of Date of Birth (original birth certificate OR passport)
- Visa details if applicable
- Completed Immunisation Certificate, as issued by Medicare (www.medicareaustralia.gov.au) or 1800 653 809
- Proof of residence.
 - If owner occupied – Rates (or contract of sale) or current Gas/Electricity/Water Bill.
 - If renting – Lease agreement or current Gas/Electricity/Water bill.

We also ask that you provide copies of any recent reports from the child's previous school to assist with gaining an understanding of your child. If you have any specialist/medical reports pertaining to your child (Paediatrician / Occupational Therapy / Psychologist), please provide a copy to your child's teacher at your earliest convenience.

As a matter of courtesy, we ask that you advise your current education provider in writing, of your intention to move your child to Caulfield Junior College PRIOR to returning the enrolment forms to us.

Please do not hesitate to contact us if you have any questions regarding the enrolment process.

Kind regards,

Chris Chant
Principal